

University of Virginia Space Governance

Implement space management strategies, policies, and practices to support efficient, effective use and stewardship of physical assets, anticipate future space needs, and respond to University priorities.

Space Leadership Committee (SLC)

Space Working Group (SWG)



Charge

- Develop and lead a strategic space needs assessment and planning process for the University, developing recommendations that:
- Advance the mission and goals of the University of Virginia;
 - Provide timely space solutions and strategic direction that respond to the University's evolving needs;
 - Engage stakeholders in a comprehensive and thoughtful dialogue when prioritizing and enabling strategic direction;
 - Utilize analytics as a basis for solutions; and
 - Allocate resources optimally and transparently.

Strategic space planning will be informed by the 1) student enrollment plan; 2) academic/business plans; and 3) financial resources and new financial model.

Areas of Leadership

- Capital Development Plan**
 - Strategic and Capital Resource Planning:* Lead a capital development planning process that aligns capital resources with the University's strategic plan.
 - Capital Needs Evaluation, Prioritization, and Approval:* Evaluate, prioritize, and approve capital projects to be included in the Major Capital Projects Program (subject to the final approval by the Board of Visitors).
 - Management of the Major Capital Projects Program:* Provide regular oversight to the ongoing capital development process for the projects in the approved Major Capital Projects Program.
- Major Planning Studies**
Provide review and/or oversight for the development, evaluation, and coordination of various major planning studies.
- UVA and UVA Foundation Real Estate Property Program**
 - Approve UVA property acquisitions, sales, auctions, and transfers.
 - Receive information and provide critical input regarding UVA Foundation real estate transactions.
 - Review final transaction proposals and recommend them for approval to the President and Board of Visitors.
 - Review and approve major lease proposals.
 - Actively engage other entities that provide real estate services to the University, such as the University's Physicians Group (UPG), to facilitate strategic planning.
- Space Management**
 - Review and/or approve space transactions between schools and units as guided by the new financial model.
 - Approve space guidelines and policies developed by Space Working Group to provide a framework for optimal space use.

Members

Executive Vice President and Provost
Vice Provost for Academic Affairs
Vice Provost for Administration & Chief of Staff
Executive Vice President and Chief Operating Officer
Vice President for Management & Budget (Chair)
Executive Vice President for Health Affairs
Senior Associate Dean for Research, School of Medicine
Chief Environment of Care Officer
College and Graduate School of Arts & Sciences
Senior Associate Dean for Administration & Planning

Facilities Management
Chief Facilities Officer
Director of Operations
University of Virginia Foundation
Chief Financial Officer
Vice President and Chief Student Affairs
Associate VP for Student Affairs
Architect for the University
Faculty Senate (Two Members)
Staff Support

Guiding Principles

- Grounded in the University's mission of teaching, research and community service.
- Space Planning supports the University's Strategic Plan.
- Governance is transparent and equitable.
- Leadership is serving and enabling.

Charge

Provide space solutions that optimize resources effectively and support the University in achieving excellence in teaching, research, service, and healthcare; and

- Support the Space Leadership Committee's (SLC) strategic planning process through:
- Implementing space studies sponsored by the SLC in support of the capital development plan;
 - Researching and critically evaluating space needs by actively engaging schools and various units; and
 - Assessing and applying best practices for space use in higher education.

Areas of Responsibilities

- Manage space requests submitted through the University's space request form/process and implement solutions.**
 - Provide options and solutions to a school or business unit when space needs cannot be accommodated within existing space holdings.
 - Oversee the University's space request process.
 - Update the University's space request form.
- Manage swing space planning needs to support major and minor construction.**
- Manage and establish space guidelines, policies, and allocation standards.**
- Assess lease holdings to optimize lease space.**
- Conduct space studies, analyses, assessment, and planning services.**
- Conduct benchmarking studies.**
- Support SLC in Capital Development Planning and Process.**
- Support and coordinate with the Space Leadership Committee (SLC).**
 - Elevate space requests or issues to the SLC when an executive level of leadership is needed and develop space options and potential recommendations for consideration and decision-making by the SLC.
 - Review and evaluate academic/business plans to identify items for consideration and decision-making by the SLC
 - Recommend and obtain approval for space studies by the SLC.
 - Provide space analyses and reports.
 - Appoint sub-committees as needed for specific studies.
 - Inform the SLC of space requests and coordinate with the SLC staff member to set the SLC's agenda.

Members

Executive Vice President & Provost
Senior Planner (Chair)
Associate Provost Academic Support & Clrm. Mgmt.
Facilities Management
Chief Facilities Officer (Member in both committees)
Director of Facilities Planning & Construction
Assistant Director for Space Management
Geospatial Engineering Services Manager
College and Graduate School of Arts & Sciences
Director of Space Management
School of Medicine
Director of Capital & Facilities Planning
Executive Vice President for Health Affairs
Director, Facilities Planning & Capital Development
Administrator, Facilities Planning & Capital Development
Office of the Architect
Assistant University Architect
Senior Facilities Planner

Real Estate & Leasing Services
Director
Contract Administrator
University of Virginia Foundation
Chief Administrative Officer
VP & Chief Student Affairs/Housing & Res. Life
Assoc. Dean of Students/Exec. Dir. of Housing & Res. Life
Associate Dean of Students
Associate VP for Business Operations
Assoc. Dean of Students/Exec. Dir. of Housing & Res. Life
School of Engineering & Applied Science
Assoc. Dean for Finance & Management
Athletics
Associate Athletics Dir. for Facilities & Ops.
University Budget Office
Manager Capital Budgets and Systems